

**Government of the people's republic of Bangladesh**  
**Prime Minister's Office**  
**Bangladesh Investment Development Authority**  
**CSB Section**  
**Biniyog Bhaban**  
**Plot-E-6/B, Agargaon, Dhaka-1207**

Memo No- 03.08.2680.246.07.349.2023- 471

Date: 15 /04/2024

**Tender Notice**

1	Ministry/Division	Prime Minister's Office
2	Agency	Bangladesh Investment Development Authority (BIDA)
3	Procuring Entity Name	A. F. M. Ehteshamul Hoque Director ( Facilities Management)
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Dhaka
6	Invitation for	<b>Supply of Pot Plants and maintenance (Plants will be replaced each month or if dead) in different floors of BIDA, Plant Supply and Maintenance of Vertical Garden (5 wall without tob) (only plant change if died), Gardening &amp; Maintenance of Terrace (3rd Floor) and Plant Replacement (if dead) &amp; Maintenance of Ground Floor Gardening of Bangladesh Investment Development Authority (BIDA) Head Office.</b>
7	Tender Package No.	Single
8	Invitation Ref No	03.08.2680.246.07.349.2023-471
9	Date	15.04.2024
10	Procurement Method	Limited Tendering Method (LTM) (Works)
11	Budget and Source of Funds	GOB (Revenue)
12	Tender Publication Date	15.04.2024
13	Tender Last Selling Date	Date : 28.04.2024 Time: 12:00 pm
14	Tender Closing Date and Time	Date: 29.04.2024 Time: 1:30pm
15	Receiving address	Bangladesh Investment Development Authority E-6/B, Sher-E-Banglanagar, Agargaon, Dhaka
16	Tender Opening Date and Time	Date: 29.04.2024 Time: 2:30 pm
17	Name & Address of the office	Bangladesh Investment Development Authority, Plot-E-6/B, Agargaon, Dhaka-1207



18	Brief Eligibility and Qualification of Tenderer	<p><b>Only Bangladesh Investment Development Authority's (BIDA) Enlisted Contractor/Supplier are eligible to participate in the tender. Required Documents:</b></p> <p>i) Up to date valid Trade license;  ii) Up to date Tax Payee Certificate;  iii) Up to date VAT Payee Certificate;  iv) Bank solvency Certificate;  v) BIDA Enlisted certificate for details requirements will be available in the tender documents.  vi) Having at least 02 (two) years of experience in the supply and maintenance of pot plants, trees, and gardens in government, semi-government, autonomous, or specialised organizations.</p>			
19	Brief Description of works	<p><b>Supply of Pot Plants and maintenance (Plants will be replaced each month or if dead) in different floors of BIDA, Plant Supply and Maintenance of Vertical Garden (5 wall without tob) (only plant change if died), Gardening &amp; Maintenance of Terrace (3rd Floor) and Plant Replacement (if dead) &amp; Maintenance of Ground Floor Gardening of Bangladesh Investment Development Authority (BIDA) Head Office.</b></p>			
	Estimated Cost:	<b>18,72,000.00 (For Two Years)</b>			
	Price of Tender Document (Tk)	<b>Tk.1,000/- (One Thousand)</b>			
	<b>Lot No</b>	<b>Identification of Lot</b>	<b>Location</b>	<b>Tender Security Amount (Tk)</b>	<b>Completion Time in Weeks / Months</b>
20	Single	<b>Supply of Pot Plants and maintenance (Plants will be replaced each month or if dead) in different floors of BIDA, Plant Supply and Maintenance of Vertical Garden (5 wall without tob) (only plant change if died), Gardening &amp; Maintenance of Terrace (3rd Floor) and Plant Replacement (if dead) &amp; Maintenance of Ground Floor Gardening of Bangladesh Investment Development Authority (BIDA) Head Office.</b>	Dhaka	50,000/-	02 (Two) Years
21	Name of Official Inviting Tender	A. F. M. Ehteshamul Hoque			
22	Designation of Official Inviting Tender	Director (Facilities Management)			
23	Address of Official Inviting Tender	Bangladesh Investment Development Authority			
24	Contact details of Official Inviting Tender	02-44826603	Email-dir.fm@bida.gov.bd		
25	The Procuring Entity reserves the right to reject all tenders or annul the Tender proceedings				

 15/04/2024

(A. F. M. Ehteshamul Hoque)  
Director (Facilities Management)  
Bangladesh Investment Development Authority  
Phone: 44826603

Copy for information & necessary action :

1. Executive Member, -----(all) Bangladesh Investment Development Authority Dhaka ( For Kind information and wide circulation).
2. Secretary , Bangladesh Investment Development Authority Dhaka( For Kind information and wide circulation).
3. Director General -----(all) Bangladesh Investment Development Authority Dhaka( For Kind information and wide circulation)..
4. Director, -----(all) Bangladesh Investment Development Authority Dhaka( For Kind information and wide circulation).
5. PS to Executive Chairman , BIDA (For kind Information of Executive Chairman).
6. Assistant Programmer, Bangladesh Investment Development Authority Dhaka  
**(With a request to publish this notice in the BIDA web site).**
7. Managing Director/Managing Partner/Proprietor, -----  
----- (Enlisted Contractor/ Supplier of BIDA)

8. Notice Board.
9. Office Copy.



(A. F. M. Ehteshamul Hoque)  
Director (Facilities Management)  
Bangladesh Investment Development Authority  
Phone: 44826603